

## To rename a data set

- 1 When a view is active, choose Manage Data Sources from the File menu.
- 2 Choose the type of source you want to rename from the Source Types dropdown.
- 3 Choose the data set you want to rename.
- 4 Press the Rename button.
- 5 Navigate to the directory you want to move the data set to.
- 6 In the To Name type-in box, enter the name to rename the data set. Press OK.

The identified data sets are only renamed, they are not copied. You cannot rename a data set that is being used in the open project. When a data set is renamed and is part of an unopened project, you'll be queried, when the unopened project is opened, as to where the renamed data set is now located and named.