

To copy a data set

- 1 When a view is active, choose Manage Data Sources from the File menu.
 - 2 Choose the type of source you want to copy from the Source Types dropdown.
 - 3 Choose the data set to copy.
 - 4 Press the Copy button.
 - 5 Navigate to the directory you want to copy the data set to.
 - 6 In the To Name type-in box, enter the name to copy the data set to. Press OK.
- The above procedure copies data sets. These steps do not copy themes within a view.