

## **Field Completion**

*It could be as insubstantial as memory-but did we once navigate by the moon  
across the Braidwood Plains  
collecting names and entering them carefully by lamplight  
crowding in on the silver night's map; Yaouk,  
Gillamatong, Tantawanglo,  
Yarrangobilly, Numbugga,  
a slither of creeks all  
called sandy or rocky,  
a sliver of red-skinned  
Smiths or Armstrongs dancing  
along the edge of the metaphor?  
Until, that is, the Geographical Names Board had a bureaucratic  
attack of the mysteries and issued an Instruction. Then the practice had to stop;  
this country was getting  
too many names, names, names,*

**John Stokes**

[http://www.toorakc.vic.edu.au/~warrick/  
field\\_completion.htm](http://www.toorakc.vic.edu.au/~warrick/field_completion.htm)



# G E O G R A P H I C A L N A M E S B O A R D O F N E W S O U T H W A L E S



G E O G R A P H I C A L N A M E S B O A R D

# **Program**



- **Field expedition**

- **Briefing for Field Expedition – 3.30 to 5.00pm  
Sunday 17 October 2004**
- **Desk Audit – 9.00 to 10.30  
Monday 18 October**

- **Office Processing – 20 October 2004**

- **Session 1 - Processing fieldwork data – 9.00 to 10.30**
- **Session 2 – Preparing for a Board Meeting – 11.00 to 12.30**
- **Session 3 – Presenting to a Board – 1.30 to 3.00**

**Presented By Greg Windsor**

# Geographical Names Board of NSW

## FIELD REVISION/COMPLETION PROCESS



Establish scope of work

Perform field trip -  
Verify names  
collected in desk  
audit - Collect new  
names

Research names

Carry out desk audit

Plan field trip

Collate findings

Contact local  
authorities

Collate names on field  
completion sheet for  
verification

Present findings -  
Nomenclature Authority  
Mapping Agency

# Geographical Names Board of NSW

## *1. Establish Scope of Work*





1:250,000 MAP SCALE

The image shows a 5x5 grid of white squares. A central 3x3 area is shaded orange. The text '1:250,000 MAP SCALE' is centered within this orange area. The grid lines are black and extend across the entire image.

1:100,000  
MAP SCALE

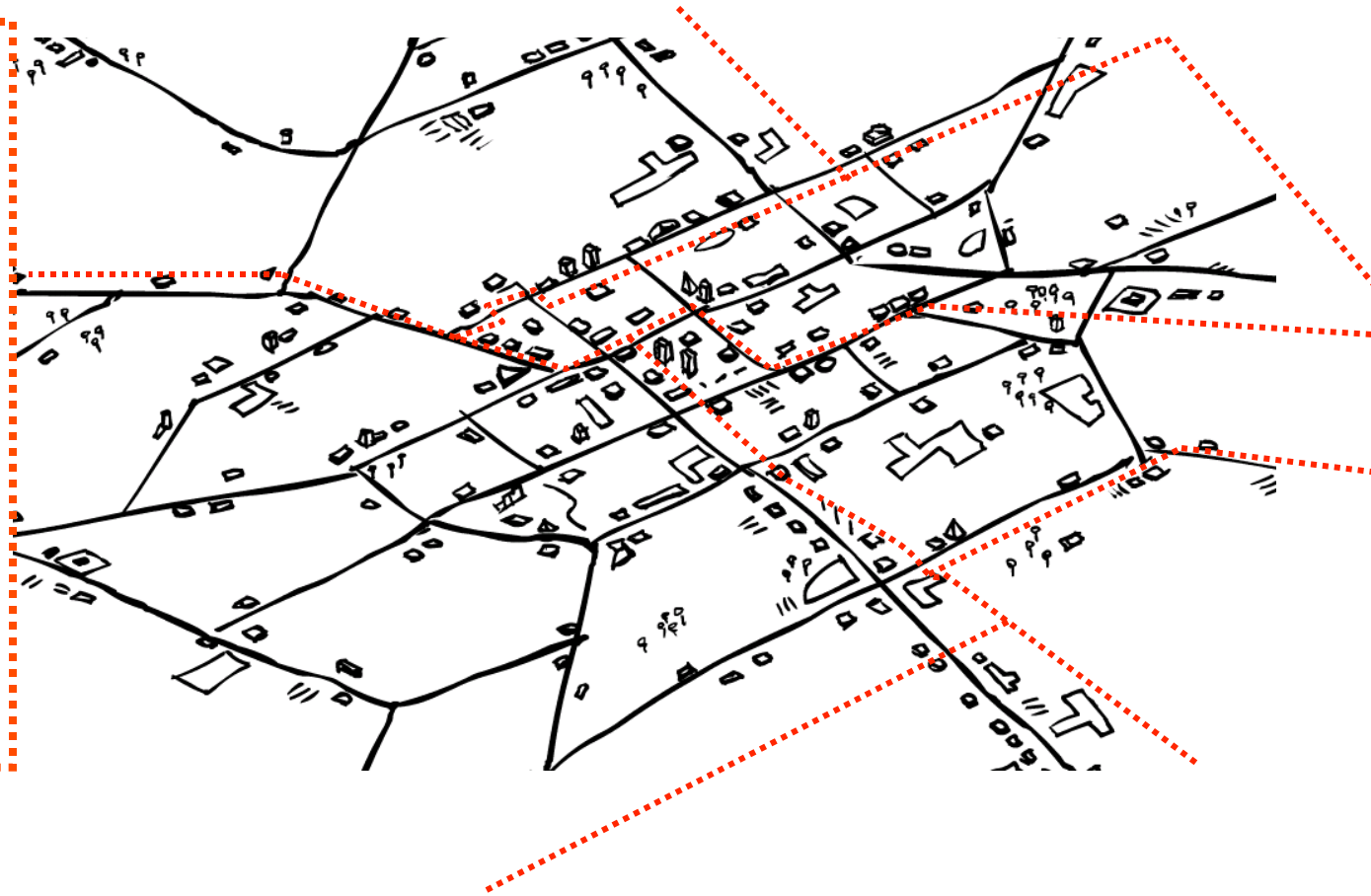
1:50,000 MAP SCALE



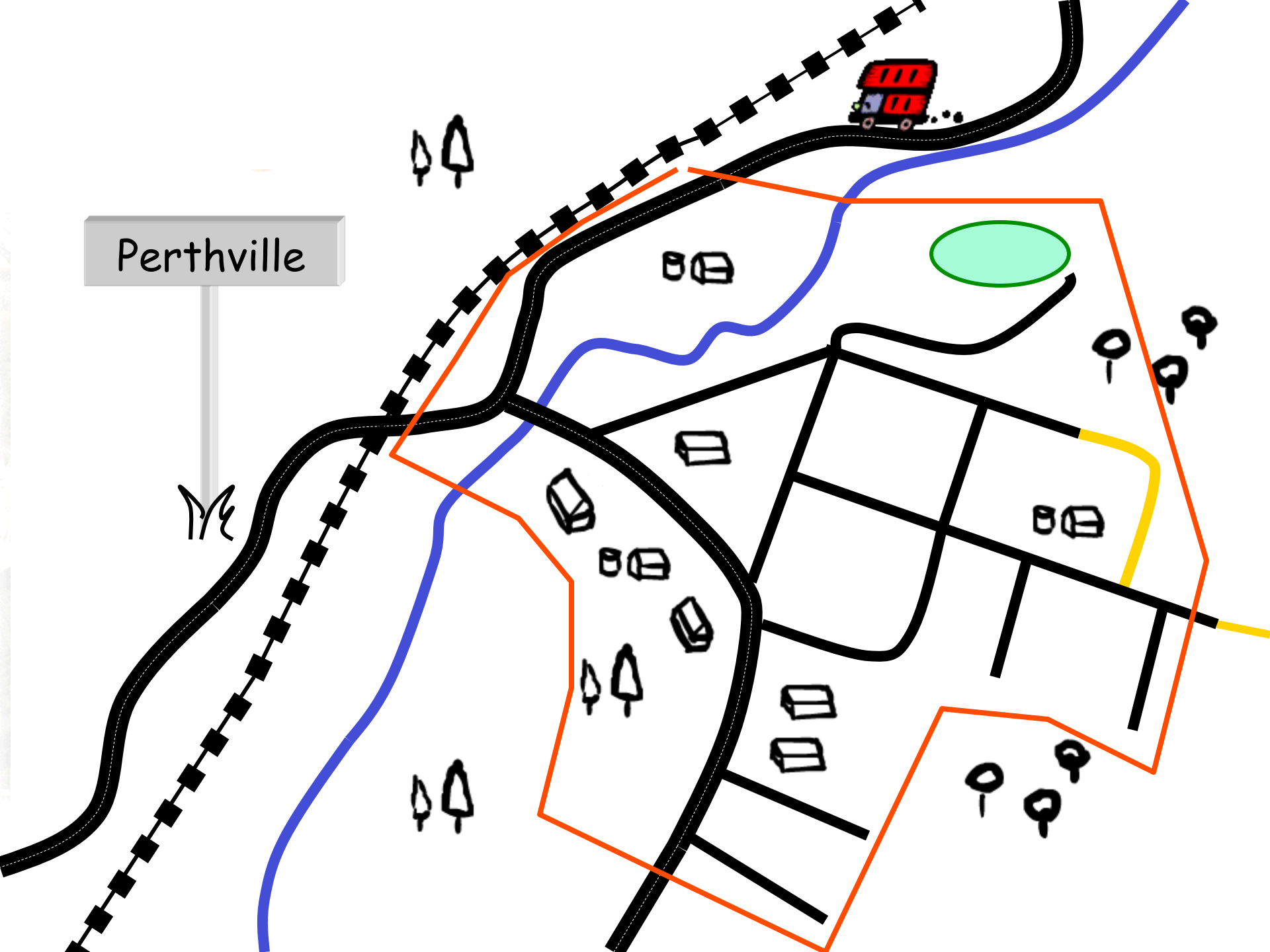
1:25,000  
MAP SCALE

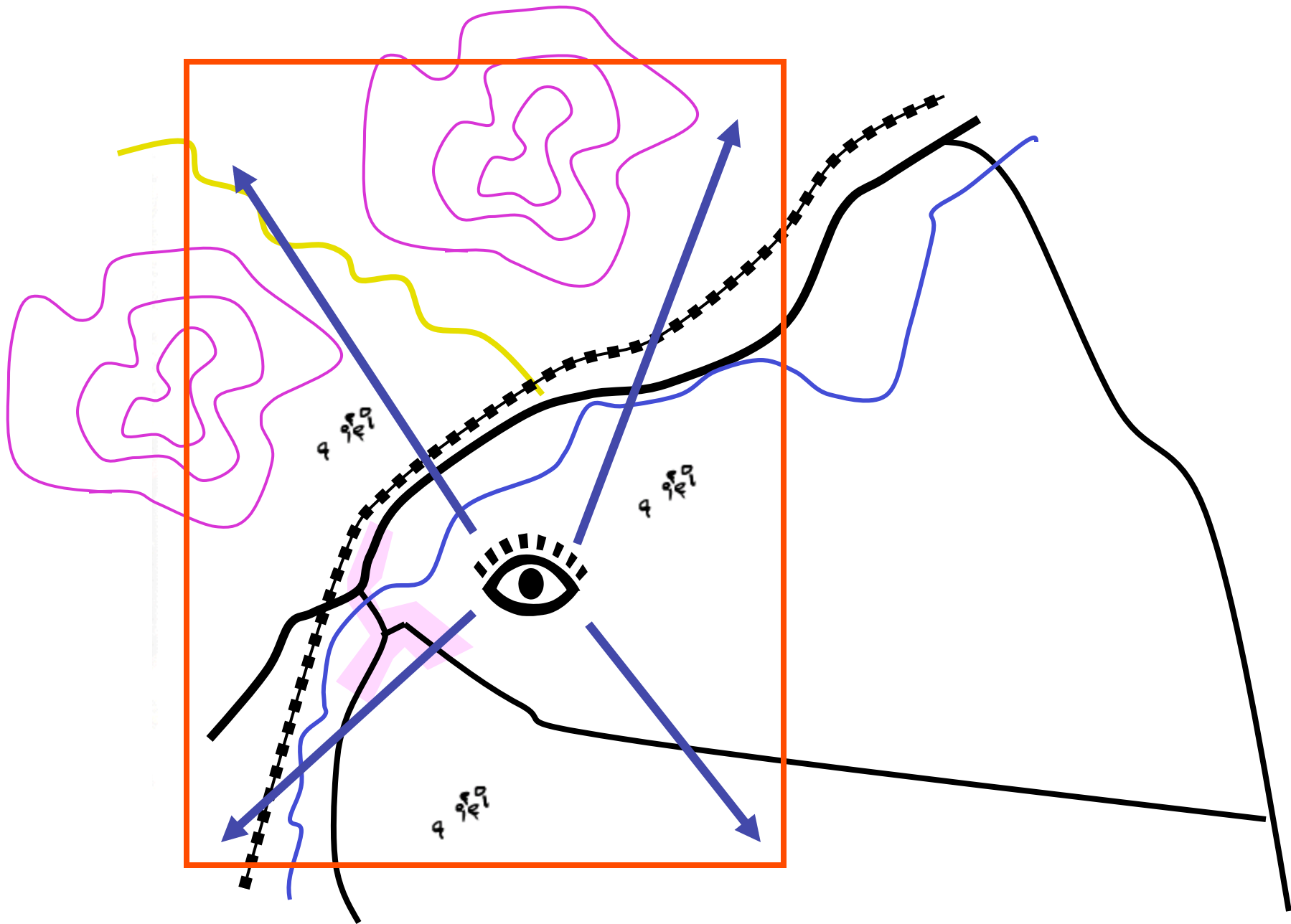
## **Administrative Boundaries:**

- *LGA*
- *Parish*
- *County*
- *Suburb*
- *Catchments*



Perthville





## Field Completion Sheet - Exercise.

What information do we need to collect in the field:

---

- Placename
  - Type
  - Co-ordinate
  - Height
  - Description
  - Historical information
  - Validation comments
  - Source information
  - Metadata
- 









• *Take extra notes on history, descriptions, metadata*

• *Remember to reference your material*



## Database Exercise 2.

**REVISION**

What feature types should we use in our database:

---

NSW GNB FEATURE CATALOGUE		
Designation	Description	Reference
ABORIGINAL RESERVE	Crown land set aside for Aborigines, where they may continue their traditional lifestyle away from the influence of white Australians, and access to which is controlled by Federal or State authorities or by Aboriginal land Councils.	4
AERODROME	All licensed aerodromes and government aerodromes maintained by the Federal Airports Corporation, other than those designated 'airports'.	1
AIRFIELD	A landing or taking-off area for aircraft.	9
AIRPORT	An aerodrome that handles regular schedules of passengers and freight.	1
AMPHITHEATRE	Basin shaped hollow, particularly one having steep sides. Considerable variation in size.	3

---

# Geographical Names Board of NSW

## Database Exercise 2.

**REVISION**

What feature types should we use in our database:

---

**Geographical Names  
Act 1966**



NSW Government

**Topographic Map  
Specifications**



# Geographical Names Board of NSW

## Database Exercise 2.

**REVISION**

What feature types should we use in our database:

---

### **GEOGRAPHICAL NAMES ACT 1966 No. 13 Reprinted under the Reprints Act 1972**

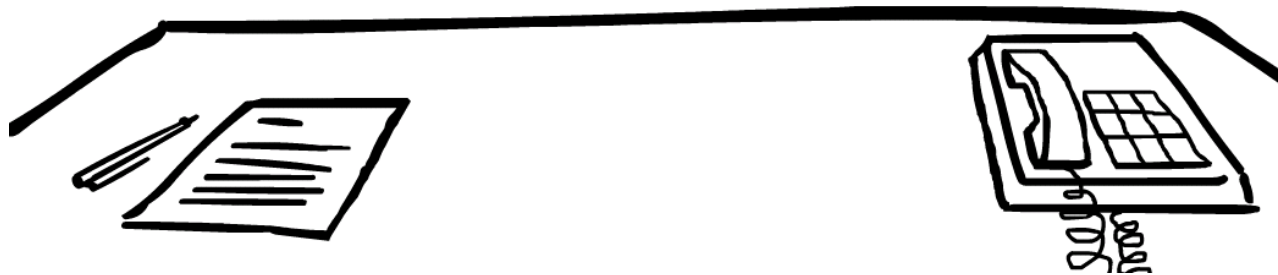


#### **2 - Definitions**

"Place" means any geographical or topographical feature or any area, district, division, locality, region, city, town, village, settlement or railway station or any other place within the territories and waters of the State of New South Wales but does not include any road, any area (within the meaning of the Local Government Act 1993) or area of operations of a county council (within the meaning of that Act), any electoral district or subdivision under the Parliamentary Electorates and Elections Act 1912, any school or any place or place within a class of places to which the provisions of this Act do not apply by virtue of the regulations.

---

## *2. Carry Out Desk Audit*



## *The Desk Audit*

- *Thorough research must take place before embarking on the field trip.*
- *All possible placenames must be collected for later verification in the field.*



# Sources of Information for the Desk Audit

- *Travel guides*
- *History books over the local area*
- *Historical manuscripts*
- *Government websites*
- *Maps and charts*
- *Don't forget Google*
- *Surveyor's (Explorer's) field notes.*



Search our site

# Maps and Aerial Photos

## Parish Map Preservation Project

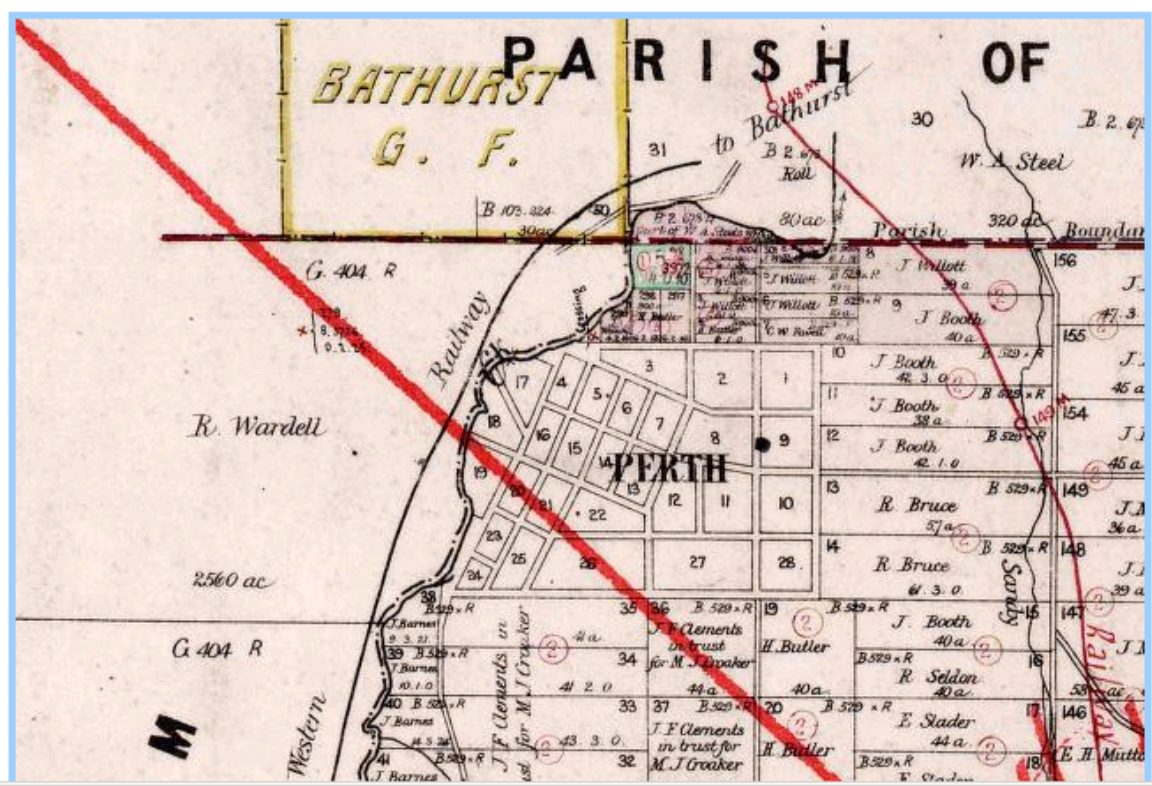
### Search Facility

[Perform another](#)

- Maps and Aerial Photos
- Standard Published Maps
- Custom Maps
- Parish Maps and Historic Maps
- Aerial Photography
- Digital Data
- TopoWeb  
[View Topographic Information Online](#)
- AirView  
[View Aerial Photos Online](#)

Parish Map of **APSLEY**, County of **BATHURST**

Currently displayed at: 640 x 480 pixels - 50% zoom



Search our site

# Maps and Aerial Photos

## Parish Map Preservation Project

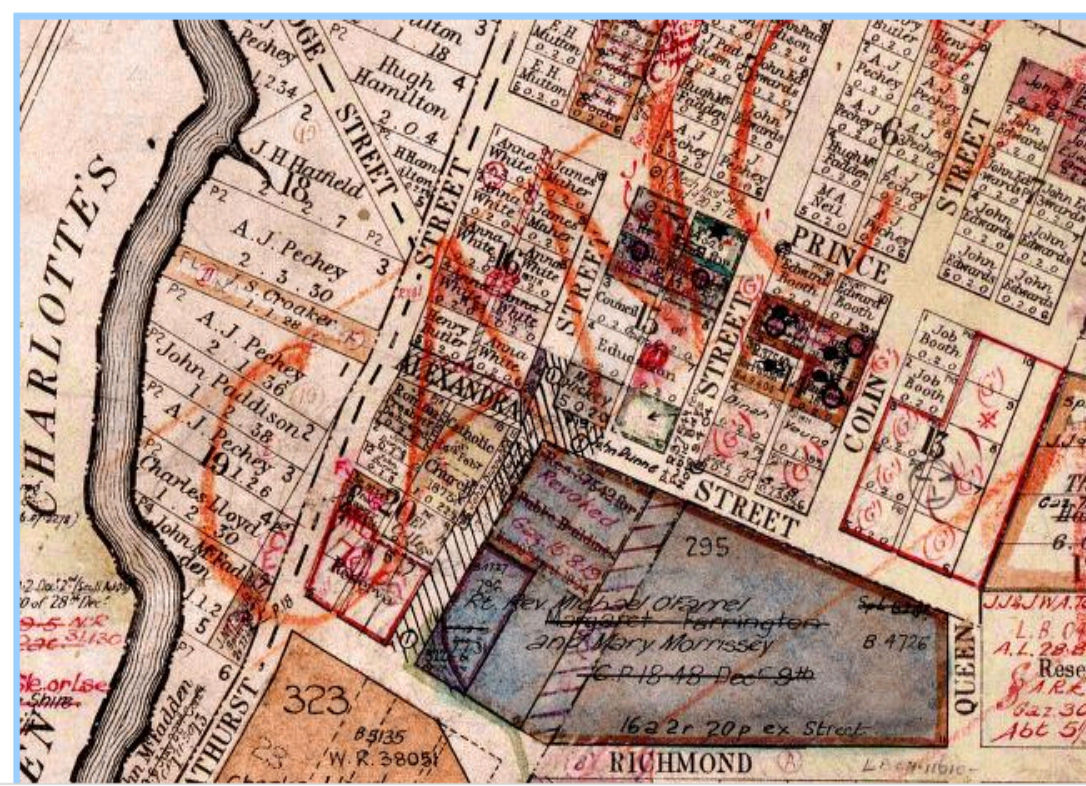
### Search Facility

[Perform another search](#)

- Maps and Aerial Photos**
- Standard Published Maps
- Custom Maps
- Parish Maps and Historic Maps
- Aerial Photography
- Digital Data
- TopoWeb
  - [View Topographic Information Online](#)
- AirView
  - [View Aerial Photos Online](#)

**Town Map of PERTHVILLE**

Currently displayed at: 640 x 480 pixels - 50% zoom







# GEOGRAPHICAL NAMES BOARD OF NEW SOUTH WALES

- Name Search
- LGA Maps
- The Board
- Newsroom
- Information
- Related Links

:: Home :: Name Search ::

## Name Search

To search the Geographical Names Register (GNR) of NSW, simply enter as much or as little information as you require in the form below.

If you would like to download every record in the GNR database, [click here](#).

If you require assistance completing this form, some advice is located further down the page.

Please enter your search criteria:

Placename:

Status:

Designation:

LGA:

Topographic Map:

Parish:

In the placename field, it is suggested that you enter only the simple name component, and not any descriptive elements associated with the placename. That is, if you are searching for Mt Mary Keeningshall, you should simply enter the word Keeningshall.



# GEOGRAPHICAL NAMES BOARD OF NEW SOUTH WALES

- Name Search
- LGA Maps
- The Board
- Newsroom
- Information
- Related Links

:: Home :: Name Search :: Search Results ::

## Name Search

You have searched for:

Parish: **APSLEY**

The following candidate parish/county combinations were found in the database which meet your search criteria.

Click on the appropriate parish/county combination to refine your search, if required.

- All Parish/County Combinations In This List
- All Parish/County Combinations In This List
- Apsley / Bathurst
- Apsley / Vernon

[:: Name Search](#) :: [LGA Maps](#) ::  
[:: The Board](#) :: [Newsroom](#) :: [Information](#) :: [Related Links](#) ::

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[www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au) © Geographical Names Board of NSW



# GEOGRAPHICAL NAMES BOARD OF NEW SOUTH WALES

- Name Search
- LGA Maps
- The Board
- Newsroom
- Information
- Related Links

:: Home :: Name Search :: Search Results ::

## Name Search

You have searched for:

Parish: **APSLEY / BATHURST**

There were **12** geographic placenames found which meet your search criteria.

Please click on the placenames below to view the appropriate feature's extract.

[Click here](#) to capture all of the records found by this search to a comma delimited file. You should save the file with an appropriate file extension. For example, if you want to open the file with Microsoft Excel, you could name the file with a '.csv' extension.

Matching Placenames 1 to 10

Next 2

### APSLEY

Designation: PARISH  
LGA: BATHURST REGIONAL

### DEEP CREEK

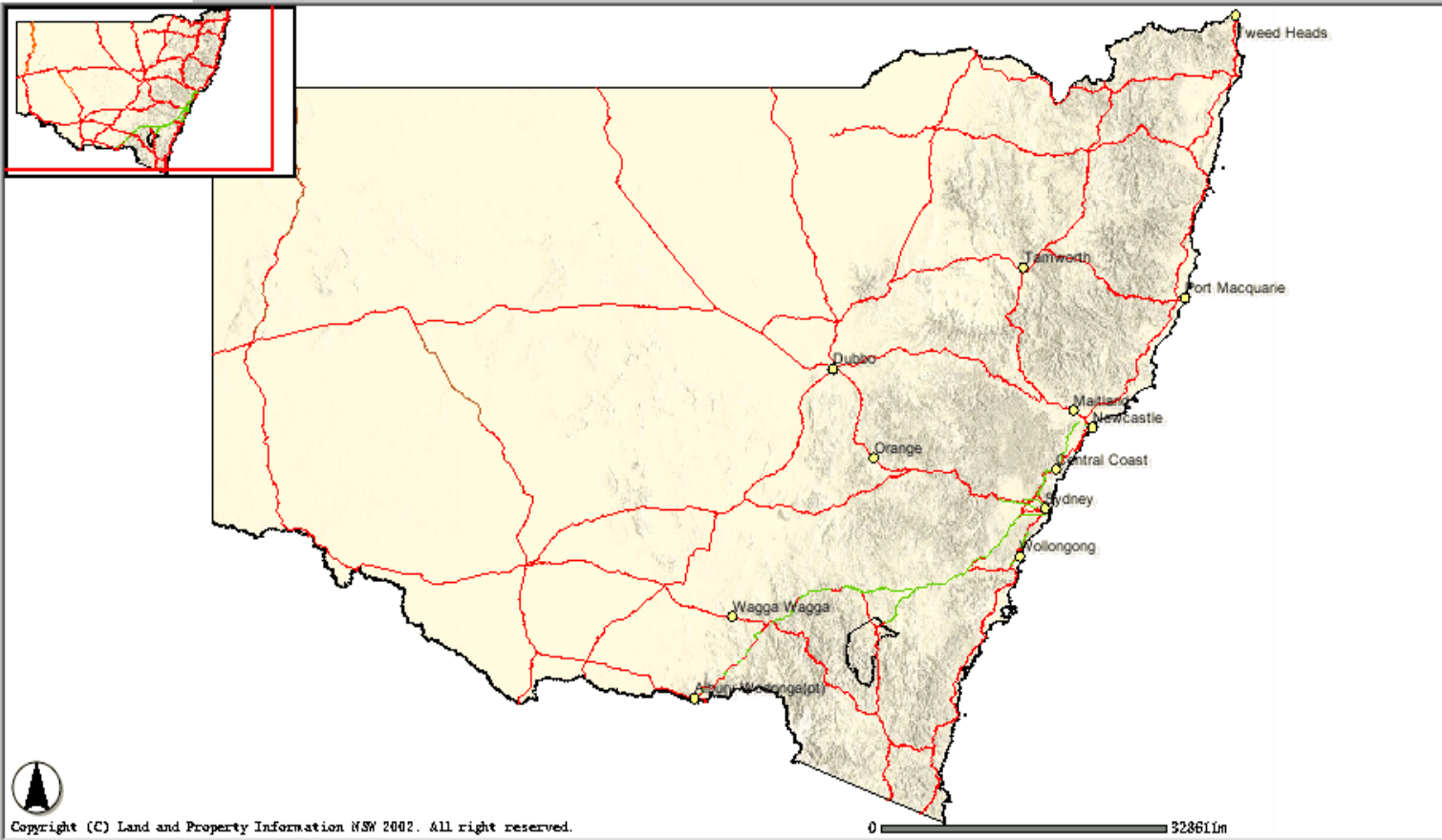
Designation: CREEK  
LGA: BATHURST REGIONAL

### PERTHVILLE

Designation: LOCALITY  
LGA: BATHURST REGIONAL

### PERTHVILLE OVAL

# Department of Lands TopoWeb



- ### Layers
- Visible Active
- Towns
  - Roads - Freeways
  - Roads - Highway Unsealed
  - Roads - Highway Sealed
  - NSW Border
  - Transport Facility Point Labels
  - Traffic Control Device Labels
  - Crossing Labels
  - Tank Point Labels
  - General Cultural Point Labels
  - DLS Point Labels
  - Building Complex Point Labels
  - Town Labels
  - Runway Labels
  - Road Labels
  - Ferry Route Label
  - Cableway Label
  - Utility Water Supply Canal Labels
  - Pipe Line Label
  - Water Line Labels
  - DLS line Labels



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0 32861.0m

Feature:  Value:  Search

All building features

Find

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**Web** [Images](#) [Groups](#) [News](#) [more >](#)

Search:  the web  pages from Australia

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# Geographical Names Board of NSW



## BATHURST 8831-3-S

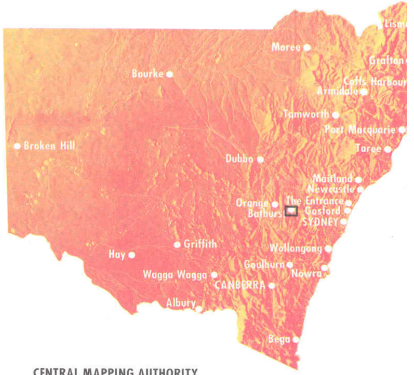


TOPOGRAPHIC MAP  
1:25 000 SECOND EDITION  
NEW SOUTH WALES AUSTRALIA

FREEMANTLE 8731-2-N	PEEL 8831-3-N	PORTLAND 8831-2-N
VICTORIA 8731-2-S	BATHURST 8831-3-S	MEADOW FLAT 8831-2-S
Part of DAYNEY 8730-18-4 1:50 000	THE LAGOON 8830-4-N	TARANA 88301-N



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1985



CENTRAL MAPPING AUTHORITY  
OF  
NEW SOUTH WALES  
Panorama Avenue, Bathurst, 2795.

Users noting errors or omissions on this map are invited to advise the Authority of the address above.

### MAP SALES

The Authority has available for sale a wide range of maps to suit varying needs.  
★ TOPOGRAPHIC MAPS ★ TOURIST MAPS ★ ORTHOPHOTOMAPS ★ CADASTRAL MAPS



**Customer Information**  
Please note that some information contained in this product may have changed since publication. The centre is developing a new range of up-to-date products which will ultimately replace this series. However, for most purposes this quality product will be satisfactory.

MAP USERS SHOULD NOT ENTER PRIVATE LAND WITHOUT OWNERS PERMISSION

# FIELD COMPLETION SHEET GAZETTEER OF NAMES

LGA: *Bathurst Regional Council* .....

MAP: *Bathurst 8831-3-S* ..... COUNTY: *Bathurst* .....

Name	Designation	Variant Name	Parish	Latitude	Longitude	Height	Remarks
<i>Perthville</i>	<i>Village</i>	<i>Perth</i>	<i>Apsley</i>	<i>-33 29 00</i>	<i>149 33 00</i>	<i>690m</i>	<i>Signposted, recommended</i>

**Not recommended to complete  
these fields during the  
desk audit**

Officer: *Greg Windsor* ..... Date: *17 October 2004* .....

# Geographical Names Board of NSW

## 3. Contact Local Authorities



NSW DEPARTMENT OF PRIMARY INDUSTRIES | FORESTS





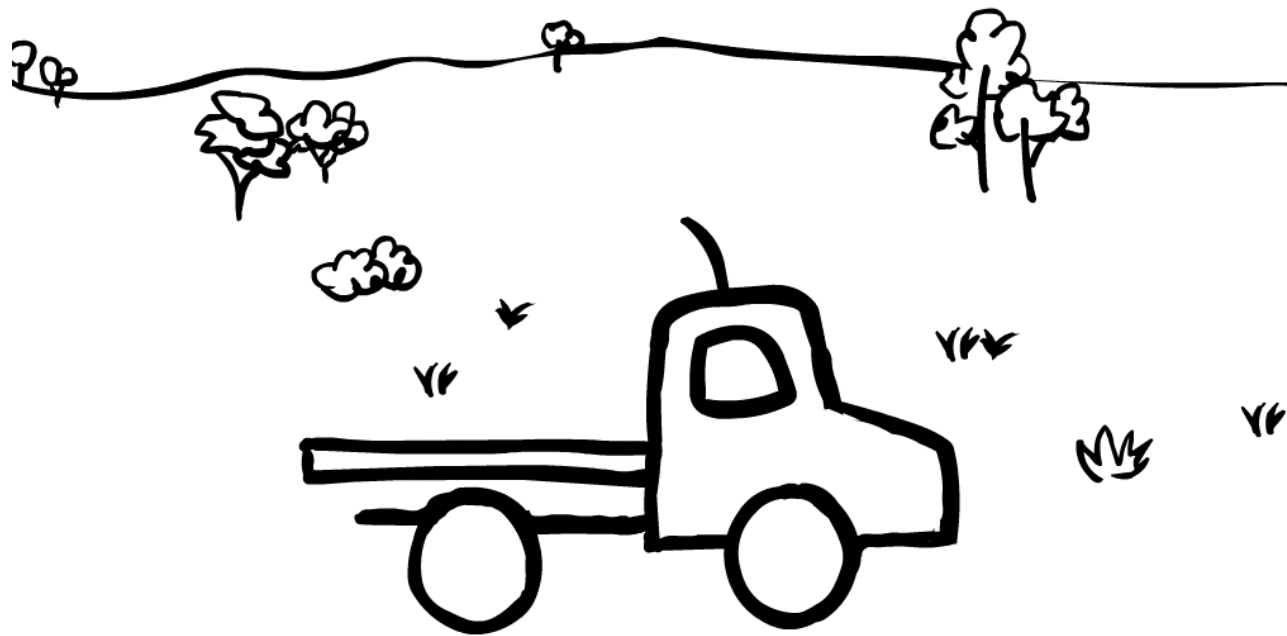
## Field Trip Preparation Exercise:

Conduct desk audit over the Perthville area and collate names:

---



## *4. Perform Field Trip*



Source:

Field Verification

Manual, Dept Lands,  
2004



## Planning The Field Verification Task - A Check List

- 
- A vertical strip on the left side of the slide shows a collage of surveying-related items: a wooden surveying instrument (possibly a theodolite or level) on a tripod, a map with various markings and numbers, and a GPS device displaying a map on its screen.
- ✓ *Material to produce or collect from the validator:*
  - ✓ *Field sheets*
  - ✓ *Screen dumps and 1:10 000 enlargements (as required for specific queries)*
  - ✓ *Check with operator and validator if checks of specific area features are needed*


Source:

Field Verification

Manual, Dept Lands,  
2004

# Geographical Names Board of NSW

## Other Items Required For The Task

- 
- A copy of the current topographic map and the maps that adjoin it
  - NSW Road Directory
  - Field code list
  - Field notebook
  - Mobile phone
  - GPS
  - Safety vests
  - Pens, pencils, highlighters, erasers, pencil sharpeners
  - Map board and bulldog clip
  - Map scale ruler (Map Sales)
  - Clip board
  - A4 writing paper, Post-it note pad

Source:

Field Verification

Manual, Dept Lands,  
2004

# Geographical Names Board of NSW

## Other Items Required For The Task

- 
- ✓ *Binoculars*
  - ✓ *Compass*
  - ✓ *LPI name badge*
  - ✓ *LPI business cards*
  - ✓ *Letter of introduction*
  - ✓ *Hat, sunscreen, chap stick*
  - ✓ *Product information, map catalogues*


Source:

Field Verification

Manual, Dept Lands,  
2004

# Geographical Names Board of NSW

## Arrangements That Need To Be Made

- 
- ✓  Your supervisor should organise either a survey officer or a colleague to accompany you.
  - ✓  Book a suitable vehicle (with flashing light and 'Caution' signs, if necessary)
  - ✓  Book accommodation as soon as possible
  - ✓  Ensure availability of meals while in the field (e.g., from accommodation provider)
  - ✓  Contact organisations that you will visit or who otherwise may assist - NP&WS, Forestry, Rural Fire Brigade, local government, local LPI surveyor. Make appointments where appropriate.
  - ✓  Inform local police of your intended movements a week in advance


Source:

Field Verification

Manual, Dept Lands,  
2004



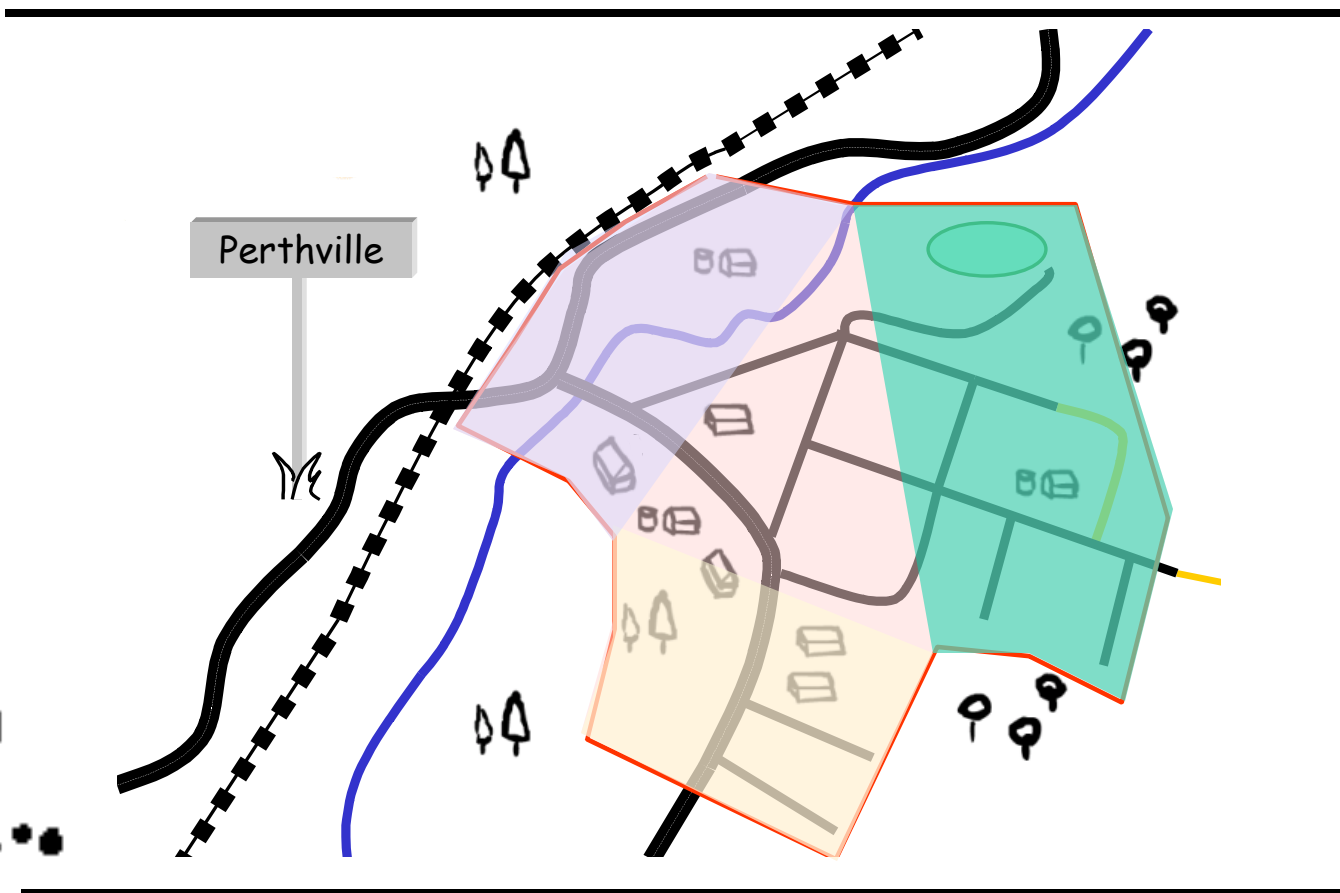
## Performing The Field Verification Task

- 
- A background image showing surveying equipment, including a theodolite and a GPS device, along with field sheets and maps. The theodolite is a complex optical instrument used for measuring angles in the field. The GPS device shows a map on its screen. The field sheets and maps contain various markings, numbers, and text, including names like "Sheehan" and "Tat".
- ✓  *Plan your verification task to minimise the amount of travelling - avoid doubling back over the same ground*
  - ✓  *Carry out validation and collect data*
  - ✓  *Note changes on field sheets and enter details into a field book*
  - ✓  *Check for positions, names and spelling on enlargements and Tag Reports*
  - ✓  *Ensure you keep to any appointments you have made*
  - ✓  *Talk to local organisations, farmers, school bus and mail contractors*
  - ✓  *Use GPS for positioning of new features*
  - ✓  *Mark exact positions on field sheets to ensure update can be done accurately*

# Geographical Names Board of NSW

## Field Trip Exercise 1:

Sort out the logistics of how field completion is to be carried out:





## Field Trip Exercise 2:

Conduct field completion over the Perthville area:


---



## ***5. Research Names***



## *Placename Research*


- 
- *Thorough research must take place after the field trip to:*
    - *To establish the history of the name*
    - *To establish the origin of the name*
    - *To establish the meaning of the name*
    - *To establish the status of the name so as to make further recommendations to the Nomenclature Authority*

## *Sources of Information*


- *Travel guides*
- *History books over the local area*
- *Historical manuscripts*
- *Government websites*
- *Maps and charts*
- *Don't forget Google*
- *Surveyor's (Explorer's) field notes.*



# *Referencing Material*

- 
- *Basic Components of a reference include:*
    - *Author*
    - *Publication Name*
    - *Chapter / Page details*
    - *Publisher*
    - *Publication Place*
    - *Publication Date*

## *Recording Oral Traditions*

- 
- The background of the slide is a collage of geographical and navigational items. It includes a section of a historical map with various place names and numbers, a wooden surveying instrument (likely a theodolite or similar), and a modern GPS device showing a circular map on its screen.
- *Oral traditions should be documented if they are used to support naming proposals*
  - *This documentation should be referenced*
  - *Lineage or provenance of the tradition should also be documented*

# Geographical Names Board of NSW

## Research Exercise:

---

Research the placenames collected from the fieldtrip;

Consider the history, origin and meaning of the names collected.

Consider the name's status.

Are they currently used?

Should they be made official?

Are they variant names?

Remember to reference all your work.

---

## 6. Collate Findings





# Geographical Names Board of NSW

## What Do We Do With All This Information?



*Notes*

*Perthville was previously Perth and Queen Charlott*

FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET  
FIELD COMPLETION SHEET

GAZETTEER OF NAMES  
Page .1. of .1.

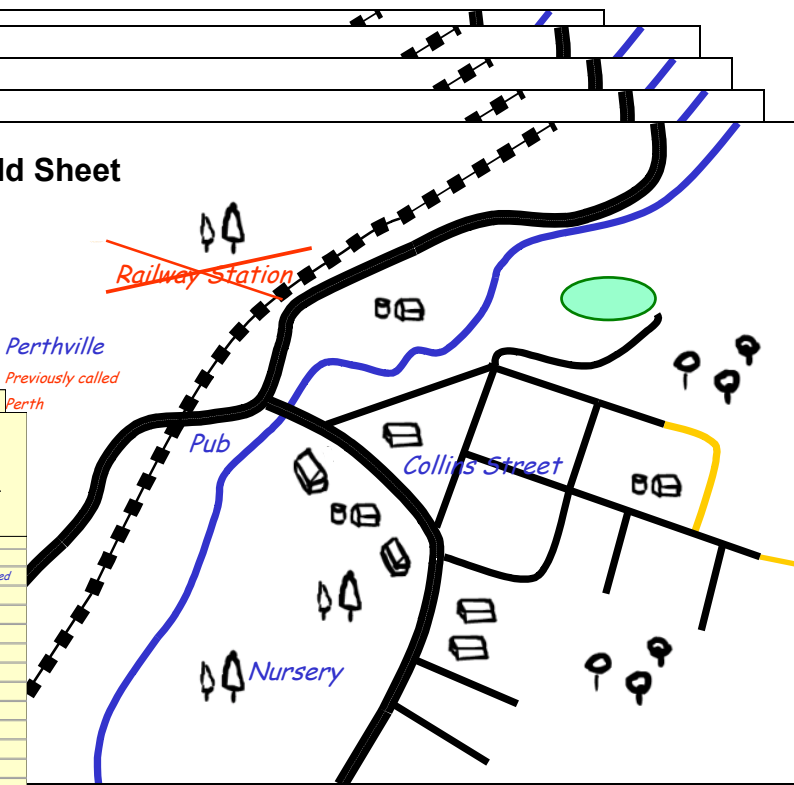
LGA: *Bathurst Regional Council*

MAP: *Bathurst 8831-3-5* COUNTY: *Bathurst*

Name	Designation	Variant Name	Parish	Latitude	Longitude	Height	Remarks
<i>Perthville</i>	<i>Village</i>	<i>Perth</i>	<i>Apsley</i>	<i>-33 29 00</i>	<i>149 33 00</i>	<i>690m</i>	<i>Signposted, recommended</i>

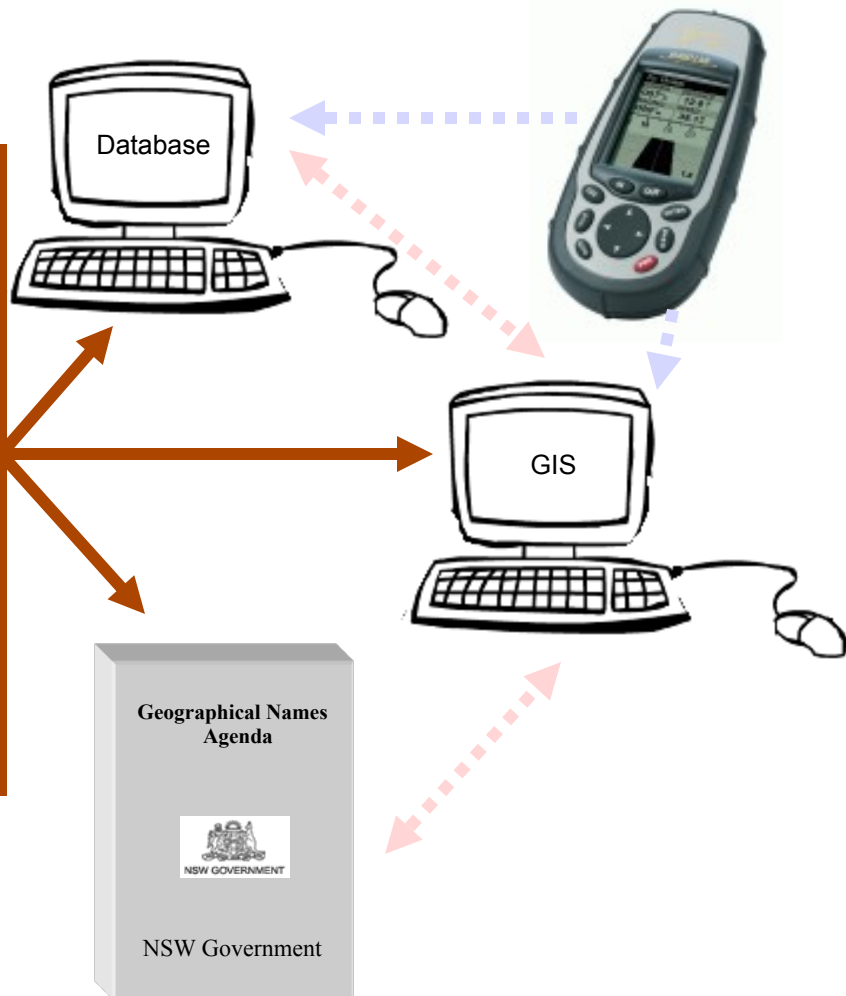
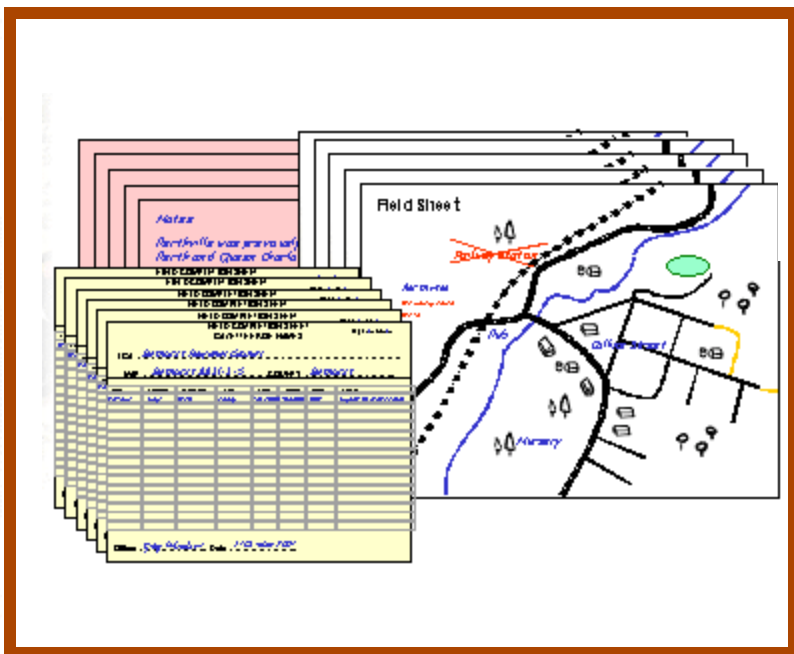
Officer: *Greg Windsor* Date: *17 October 2004*

### Field Sheet



# Geographical Names Board of NSW

*What Do We Do With All This Information?*



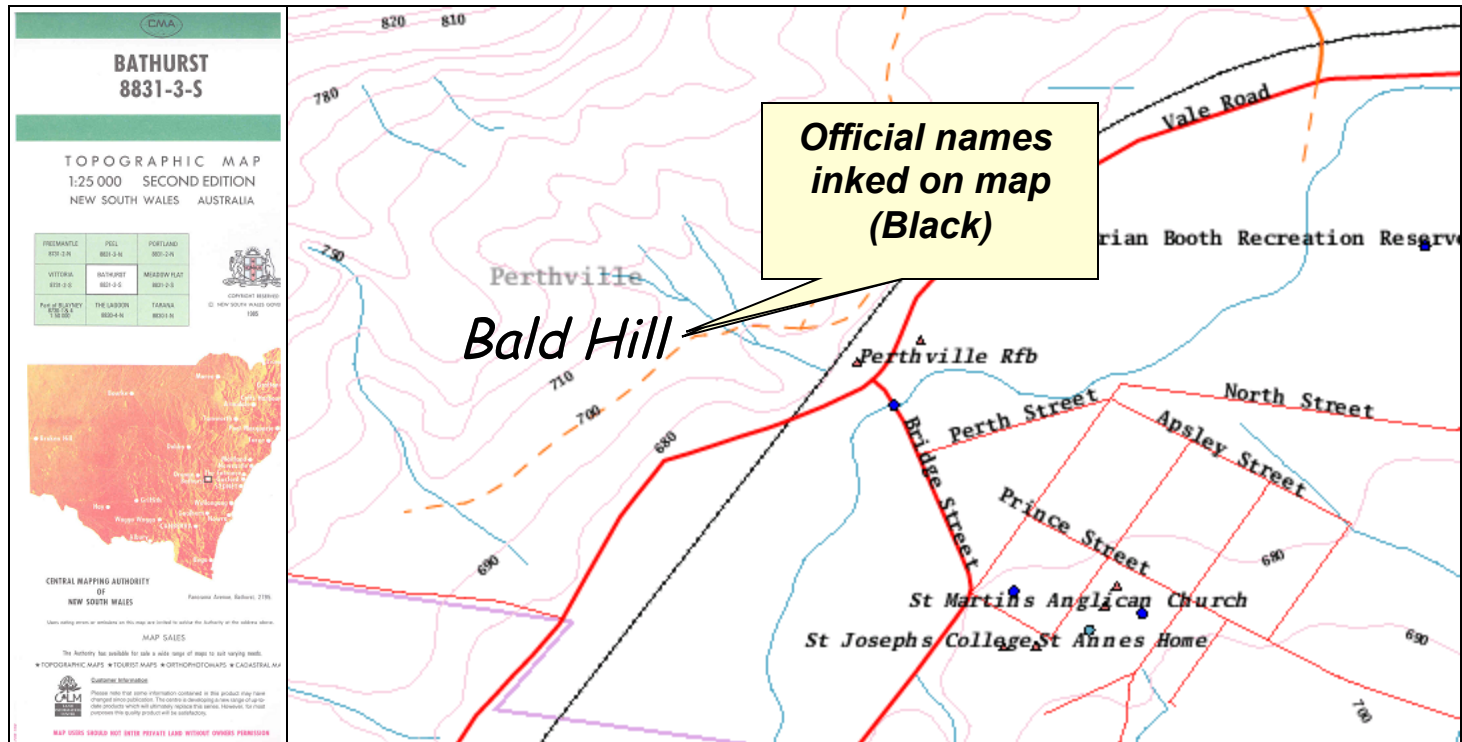
## Collate Findings Exercise:

---

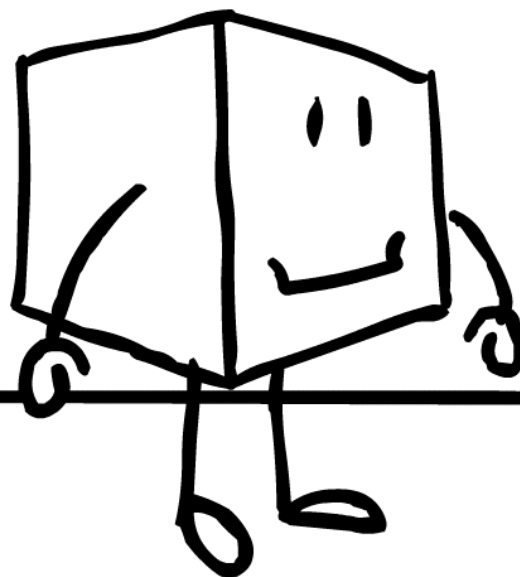
1. Compile all unique placename information on a data entry sheet and enter this information into the Placename Database:
  2. Compile all unique placename information on the supplied spreadsheet ready for migration into Arcview GIS.
  3. Compile an agenda for a Nomenclature Authority with the names collected from Perthville, taking care to list all relevant information, and make recommendations on what you think should happen with these names.
-

# Geographical Names Board of NSW

## Map Notation



## *7. Present Findings*



# GEOGRAPHICAL NAMES BOARD OF NEW SOUTH WALES



GEOGRAPHICAL NAMES BOARD